



CHAIRPERSON

Vacant

AGENCY

*Ed Lawson
Ron Smith
Geno Martini
Vice Chair Charlene Bybee
Ron Schmitt*

AGENCY ATTORNEY

Chet Adams

CHIEF ADMINISTRATIVE OFFICER

Steve Driscoll

**SPARKS REDEVELOPMENT AGENCY MEETING MINUTES
Following the City Council Meeting on Monday, October 10, 2016
City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada**

1. Call to Order (Time: 3:05 p.m.)

The regular meeting of the Sparks Redevelopment Agency was called to order by Vice Chairperson Charlene Bybee at 3:05 p.m.

2. Roll Call (Time: 3:05 p.m.)

Vice Chairperson Charlene Bybee, Agency Members Ed Lawson, Ron Smith, Geno Martini, Ron Schmitt, Chief Administrative Officer Steve Driscoll, Acting Agency Attorney Shirle Eiting, Agency Secretary Teresa Gardner, PRESENT.

ABSENT: - None

3. Public Comment (Time: 3:06 p.m.) - None

4. Agenda

4.1 Approval of the Agenda (FOR POSSIBLE ACTION) (Time: 3:06 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Agency Member Lawson, seconded by Agency Member Martini, to approve the agenda as submitted. Agency Members Lawson, Smith, Martini, Bybee, Schmitt, YES. Passed unanimously.

5. Minutes (Time: 3:06 p.m.)

5.1 Consideration and possible approval of the minutes of the Sparks Redevelopment Agency Meeting of September 26, 2016. (FOR POSSIBLE ACTION)

A motion was made by Agency Member Martini, seconded by Agency Member Smith, to approve the minutes of the Redevelopment Agency meeting of September 26, 2016 as submitted. Agency Members Lawson, Smith, Martini, Bybee, Schmitt, YES. Passed unanimously.

6. General Business

6.1 Report of Claims and Bills approved for payment and appropriation transfers for the period September 8, 2016 through September 21, 2016. (FOR POSSIBLE ACTION) (Time: 3:07 p.m.)

A motion was made by Agency Member Lawson, seconded by Agency Member Martini, to approve the Claims and Bills approved for payment and the appropriation transfers as submitted. Agency Members Lawson, Smith, Martini, Bybee, Schmitt, YES. Passed unanimously.

6.2 Consideration and possible approval of a parking agreement (AC5307; AC-SRA315) between the City of Sparks, the Redevelopment Agency of the City of Sparks and Syufy Enterprises for use of the Victorian Square parking structure adjacent to the Victorian Square movie theater. (FOR POSSIBLE ACTION) (Time: 3:07 p.m.)

An agenda item from Assistant Community Services Director Armando Ornelas requesting the approve the parking agreement. With this parking agreement the city agrees to continue providing free parking for the movie theater in the adjacent, city-owned Victorian Square parking structure. The parking agreement will automatically terminate unless the movie theater has reopened for public operation by December 31, 2017. Beyond that date, the agreement will remain effective for so long as a motion picture theatre is operated in the theater building or September 30, 2040, whichever is sooner. The city retains the right to charge a fee for parking in the parking structure, on a permanent or intermittent basis, to users who are not customers or employees of Syufy or its tenant.

It was noted that Items 6.1 and 6.2 were companion items from the City Council meeting and required approval by both the council and agency. Discussion on these items is listed in the Sparks City Council meeting minutes.

A motion was made by Agency Member Martini, seconded by Agency Member Smith, to approve the parking agreement between the City of Sparks, the Redevelopment Agency and Syufy Enterprises. Agency Members Lawson, Smith, Martini, Bybee, Schmitt, YES. Passed unanimously.

6.3 Consideration and possible approval of a boundary line adjustment between properties owned by the City of Sparks and Sparks Redevelopment Agency for the development of the Bridges project (FOR POSSIBLE ACTION) (Time: 3:08 p.m.)

An agenda item from City Engineer Jon Ericson recommending Council approve the boundary line adjustment request. Transferring property from the City of Sparks (APN 32-341-20, Parcel H) to the adjacent property owned by the Sparks Redevelopment Agency (APN 32-341-21, Parcel 1) will allow the development of the Bridges project. Parcel 1 is currently being used for public surface parking. An existing temporary public access easement across the Sparks Redevelopment Agency parcel will need to be relinquished and recorded prior to the recording of

the BLA. The temporary easement currently allows for public access across the agency parcel from a parking garage exit drive. The removal of the access will not impact the operation of the existing parking garage circulation. There is no impact to the general fund.

A motion was made by Agency Member Martini, seconded by Agency Member Smith, to approve the boundary line adjustment request as outlined by staff. Agency Members Lawson, Smith, Martini, Bybee, Schmitt, YES. Passed unanimously.

7. Comments (Time: 3:09 p.m.)

7.1 Comments from the Public - None

7.2 Comments from Agency and Chief Administrative Officer - None

8. Adjournment

There being no further business, the meeting was adjourned at 3:09 p.m.

Charlene Bybee, Vice Chairperson

Teresa Gardner, Agency Secretary

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